

**MEMORANDUM**

**TO:** All State Agencies  
**FROM:** Governor Sam Brownback   
**DATE:** May 22, 2015  
**SUBJECT:** Designated Holidays for 2016

The following are holidays for the state service in calendar year 2016.

New Year's Day	Friday, January 1, 2016
Martin Luther King, Jr. Day	Monday, January 18, 2016
Memorial Day	Monday, May 30, 2016
Independence Day	Monday, July 4, 2016
Labor Day	Monday, September 5, 2016
Veterans Day	Friday, November 11, 2016
Thanksgiving Day	Thursday, November 24, 2016
	Friday, November 25, 2016
Christmas	Monday, December 26, 2016

Employees who are entitled to holidays should receive credit for these holidays in accordance with Kansas Administrative Regulation 1-9-2 and Office of Personnel Services Bulletin 05-03.

In addition to the holidays discussed above, I am authorizing a discretionary day for state employees, which is for observance of a holiday or other special day during pay periods attributable to calendar year 2016 (Sunday, December 20, 2015 through Saturday, December 31, 2016; however, for most employees, the last day to use the 2016 Discretionary Day is Friday, December 30, 2016). This holiday should be approved in accordance with the general policy for the discretionary holiday outlined by the Secretary of Administration's Memorandum dated May 20, 2015.

SB:ms