

Funeral Home Crematory Inspector

Job Code
8224A3

Job Title
Funeral Home Crematory Inspector

Pay Grade
21

CONCEPT:

Specialized inspection and investigative work of mortuaries and crematories to ensure statutory and regulatory compliance. The work involves making inspections and investigations of mortuaries and crematories and making written reports of unlawful practices pertaining to embalming, funeral directing, cremation, and related matters.

TASKS:

- Inspects and/or investigates all mortuaries and crematories in the state to determine their compliance with state laws, established standards and ethical practices; reviews and determines compliance with state laws and regulations for funeral or burial insurance and prearranged funeral contracts; prepares reports of inspections and investigations.
- Investigates complaints of violation of laws, standards, and ethical practices pertaining to embalming, funeral, cremation, and burial or funeral insurance; reports violations and assists in obtaining injunctions to suspend funeral and crematory operations for unlawful practices.
- Investigates complaints of violation of laws and regulations pertaining to funeral directors, assistant funeral directors, embalmers, crematory operators in charge of crematories, and apprentice embalmers.
- Provides advice and assistance to funeral directors, embalmers, crematory operators in charge of crematories, and local public officials regarding the operation of the State and mortuary practices required by pertinent state laws and regulations.
- Assists in giving examinations for embalmers and funeral directors; assists and advises students interested in pursuing a career in mortuary science.

LEVELS OF WORK:

- Class Group consists of one class.

MINIMUM REQUIREMENTS:

Five years of experience as a Kansas licensed embalmer/ funeral director. Crematory operator training may be provided by the agency. Education may be substituted for experience as determined relevant by the agency.

REF: 12/13