

Valid VISA Permit Types for RG Inbound MRI		
Visa Permit Type	Description	Short Description
F1	Student	Student
F2	Spouse or Child of Student	SpChld Std
H1	Tmp Wrkr Dstngsh Mer & Ablty	TmpWkMert
H1B	Temp Worker Specialized Occup	TmpWk Spcl
H2	Temp Worker Performing Service	TmpWk Serv
IM	Immigrant	Immigrant
J1	Exchange Visitor Researcher	Exchng Vis
J2	Spouse or Child of Exchng Vist	SpChld Vis
O1	Extraordinary Ability	Extra ablt
PR	Permanent Resident	Perm Rsdnt
TN	NAFTA Agreement	NAFTA

Management Reporting Interface Records

REQ'D	FIELD	TYPE	LENGTH	DEC POSN	START POSN	SOURCE		CODE	EXPLANATION/DECODE
						PS RECORD	PS FIELD		
RECORD: MANAGEMENT REPORTING INTERFACE HEADER (1 per transmission)									
Key	AGENCY_NBR	Char	3		0	POSITION_DATA	DEPTID		The first three characters of the DEPTID, which represent the agency number.
1	FILLER	Char	21		3				Filler needed to make keys consistent across record types.
Key	RCD_TYPE	Char	3		24	n/a	n/a		A code identifying the type of record in the management reporting interface.
					27			Value:	
					27			000	Transmission Header
1	FILLER	Char	19		27				Filler needed to make keys consistent across record types.
1	RCD_CNT	Nbr	8	0	46				The number of records in the interface transmission. Count should include the header record.
1	EMPLOYEE_CNT	Nbr	8	0	54				The number of employees in the interface transmission.
1	POSITION_CNT	Nbr	8	0	62				The number of positions in the interface transmission.
1	SOURCE	Char	50		70				The name of the agency in text. This field is here to help the operators processing the transmission.
1	TRANS_DATE	Date	10		120				Date the interface file was created. Format is CCYY-MM-DD.
1	TRANS_TIME	Char	4		130				The time the interface file was created. The format will be HHMM using a 24-hour clock.
	FILLER	Char	216		134				
			350						

Key = required key field
 1 = required field
 2 = optional field
 99p19at2.xls

Management Reporting Interface Records

REQ'D	FIELD	TYPE	LENGTH	DEC POSN	START POSN	SOURCE		CODE	EXPLANATION/DECODE
						PS RECORD	PS FIELD		
RECORD: POSITION DATA (0 to many per employee) (1 per effective date (EFFDT) per POSITION)									
Key	DEPTID	Char	10		0	POSITION_DATA	DEPTID		A unique code to identify the organizational unit (department) to which this POSITION is assigned. When an employee is appointed to a POSITION, all of that employee's specific data is related to the department. The SHARP specified format is: (1) first 3 characters will be the STARS Agency code, (2) fourth and fifth characters will be an optional "division" code, and (3) characters in positions six through ten will be the department id. Both the "division" code and the department id will be defined by each agency according to their needs.
Key	FILLER	Char	14		10				This empty filler is needed to make keys comparable across different records in this interface.
Key	RCD_TYPE	Char	3		24	n/a	n/a		A code identifying the type of record in the management reporting interface. See attached list for complete set of values.
								Values:	
								005	Position data
1	DATE_TIME	Char	19		27	n/a	n/a		Date/time stamp used to sort interface records into proper sequence. Format is CCYY-MM-DD-HH-MM-SS
Key	EFFDT	Date	10		46	POSITION_DATA	EFFDT		The date the system will begin using this data. The format is CCYY-MM-DD.
Key	POSITION_NBR	Char	8		56	POSITION_DATA	POSITION_NBR		An identifier assigned to a position that differentiates it from other positions within the State. For IDs assigned at Central and Regents sites the first character will be as follows: Central = K, ESU = H, FHS = T, KSU = W, KU = J, PSU = G, and WSU = S.
1	ACTION_REASON	Char	3		64	POSITION_DATA	ACTION_REASON		Code identifying the reason a change was made to position data. PS: The ACTION will be assumed to be "POS" by SHARP's interface processing program; as a result, the ACTION value is not needed in this interface file.
1	CONFIDENTIAL_POSN	Char	1		67	POSITION_DATA	CONFIDENTIAL_POSN		An indicator whether this position is considered confidential and thus will not be part of inquiries from employee organizations.
								Values:	
								Y	Yes
								N	No
1	EFF_STATUS	Char	1		68	POSITION_DATA	EFF_STATUS		Indicates whether this POSITION is active or inactive (inactive means abolished, not vacant). PS: This status is associated with EFFDT.

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Management Reporting Interface Records

REQ'D	FIELD	TYPE	LENGTH	DEC POSN	START POSN	SOURCE		CODE	EXPLANATION/DECODE
						PS RECORD	PS FIELD		
1	FTE	Nbr	5	2	69	POSITION_DATA	FTE		Indicates the amount of FTE this position uses. Must be greater than 0.00.
1	FULL_PART_TIME	Char	1		74	POSITION_DATA	FULL_PART_TIME		A code indicating whether this position is full or part time. Full Time is 40 hours for all. Note: for benefits there are two exceptions. Printers full time = 37.5 hours. Nurses full time = 36 hours.
								Values:	
								F	Full Time
								P	Part Time
1	JOBCODE	Char	6		75	POSITION_DATA	JOBCODE		A code that identifies a JOB, commonly referred to as title code.
1	LOCATION	Char	10		81	POSITION_DATA	LOCATION		A code identifying the the physical work location for a specified POSITION. Work locations are defined at the building level. PS: A LOCATION is assigned to a DEPTID, but may be modified for a specific POSITION. LOCATIONS assigned at Central and Regents sites will use the first character as follows: Central = K, ESU = H, FHS = T, KSU = W, KU = J, PSU = G, and WSU = S. PS users will be able to enter the first character to display a list of the locations for their specific site.
								Values:	Codes are being defined.
1	POSN_STATUS	Char	1		91	POSITION_DATA	POSN_STATUS		A code identifying whether the position is approved to be filled, or "frozen" and cannot be filled.
								Values:	
								A	Approved
								R	Frozen (for processing retirement restoration = HB2211)
1	REG_TEMP	Char	1		92	POSITION_DATA	REG_TEMP		A code indicating whether a POSITION is regular (permanent) or temporary.
								Values:	
								R	Regular (permanent plus former "intermittent w/benefits") These positions count toward FTE limits or targets.
								T	Temporary (includes those previously identified as: temporary, temporary w/benefits, emergency, intermittent, special projects, students, legislator, resident, and national guard.
1	STATUS_DT	Date	10		93	POSITION_DATA	STATUS_DT		The date the POSN_STATUS field was changed to its current value in the database. The format is CCYY-MM-DD. PS: This date is maintained by the system.
1	STD_HOURS	Nbr	6	2	103	POSITION_DATA	STD_HRS_DEFAULT		The number of hours which the employee usually works in a week
								Values:	
								40	(Default)
1	PERB_UNIT	Char	3		109	POSITION_DATA	KS_PERB_UNIT		Identifies the unit the employee is assigned to based on class and agency. Values found in Xlattice. PS: When entered directly into PeopleSoft, the system will format the numbers automatically.

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Management Reporting Interface Records

REQ'D	FIELD	TYPE	LENGTH	DEC POSN	START POSN	SOURCE		CODE	EXPLANATION/DECODE
						PS RECORD	PS FIELD		
1	FLSA_STATUS	Char	1		112	POSITION_DATA	FLSA_STATUS		
								Values:	
								E	Exempt
								F	Fire Protection
								L	Law Enforcement
								N	Nonexempt
								X	No FLSA Required
2	REPORTS_TO	Char	8		113	POSITION_DATA	REPORTS_TO		Position number of the position to which the interface position reports. Value must be a valid Position Number
1	SUPERVISORY	Char	1		121	POSITION_DATA	KS_SUPERVISORY		Y' indicates this is a supervisory position. A supervisory is one in which the incumbent has other positions reporting to him/her.
					122			Values:	
					122			Y	Yes
					122			N	No
1	STATE	Char	2		122	POSITION_DATA	STATE		Code that identifies the state which an incumbent in this position works.
					124				PS: This abbreviation is available on prompt from STATE_NAMES_TBL.
1	COUNTY	Char	2		124	POSITION_DATA	KS_COUNTY		Code that identifies the county in which an incumbent in this position works. If there is more than one work county, the primary or 'home' county should be reported. See attached list for valid values.
1	DESIGNATED	Char	1		126	POSITION_DATA	KS_DESIGNATED		Indicates this is a designated position.
					127			Values:	
					127			D	Designated Position
					127			C	Commercial Driver
					127			B	Both
					127			N	Neither (default)
	FILLER	Char	223		127				
			350						

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Management Reporting Interface Records

REQ'D	FIELD	TYPE	LENGTH	DEC POSN	START POSN	SOURCE		CODE	EXPLANATION/DECODE
						PS RECORD	PS FIELD		
RECORD: EMPLOYEE PERSONAL DATA (0 to many per employee) (One record for for an employee whenever any of these fields changes (EFFDT))									
Key	DEPTID	Char	10		0	POSITION_DATA	DEPTID		See above.
Key	EMPLID	Char	11		10	PERSONAL_DATA	EMPLID		The ID of the employee. For IDs assigned at Central and Regents sites the first character will be as follows: Central = K, ESU = H, FHS = T, KSU = W, KU = J, KUMC = J or M, PSU = G, AND WSU = S.
1	FILLER	Char	3		21				This empty filler is needed to make keys comparable across different records in this interface.
Key	RCD_TYPE	Char	3		24	n/a	n/a		A code identifying the type of record in the management reporting interface. See attached list for complete set of values.
								Value:	
								015	Employee Personal Data
1	DATE_TIME	Char	19		27	n/a	n/a		Date/time stamp used to sort interface records into proper sequence. Format is CCYY-MM-DD-HH-MM-SS
Key	EFFDT	Date	10		46	n/a	n/a		This field can be populated using the date the interface record was created. The format is CCYY-PS: The PERSONAL_DATA table is not effective-dated in PS, but this date will be used to sort this record.
1	PROC_FLAG	Char	1		56	n/a	n/a		Code used to indicate the action that should be
								Values:	
								A	Add
								C	Change
1	BIRTHDATE	Date	10		57	PERSONAL_DATA	BIRTHDATE		The date of birth of the employee. The format is CCYY-MM-DD PS: When entered directly into PeopleSoft, the system will format the numbers automatically.
1	CITY	Char	30		67	PERSONAL_DATA	CITY		The city of employee's permanent home address.
1	COUNTRY	Char	3		97	PERSONAL_DATA	COUNTRY		The three character abbreviation of the country of employee's permanent home address. PS: This abbreviation is available on prompt from COUNTRY table.
								Values:	
								USA	United States (Default)
1	DISABLED	Char	1		100	PERSONAL_DATA	DISABLED		A code to indicate whether the employee is handicapped as defined by the Department of Labor. A handicapped individual is defined by the Department of Labor as 'a person who
									1. Has a physical or mental impairment which substantially limits one or more of such of person's major life activities, 2. Has a record of such impairment, or 3. Is regarded as having such an impairment.'
								Values:	
								Y	Yes
								N	No

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REQ'D	FIELD	TYPE	LENGTH	DEC POSN	START POSN	SOURCE		CODE	EXPLANATION/DECODE
						PS RECORD	PS FIELD		
1	DISABLED_VET	Char	1		101	PERSONAL_DATA	DISABLED_VET		<p>A code to indicate whether the employee is a disabled veteran as defined by the Department of Labor. A disabled veteran is defined by the Department of Labor as</p> <p>(A) A veteran who is entitled to compensation (or who but for the receipt of military retired pay would be entitled to compensation) under laws administered by the Veterans Admin. for disability</p> <p>(i) Rated at 30% or more, or (ii) Rated at 10 or 20% in the case of a veteran who has been determined under Section 1506 of Title 38, U.S.C., to have a serious employment handicap or</p> <p>(B) A person who was discharged or released from active duty because of a service-connected disability.'</p>
Values:									
Y Yes									
N No									
2	DT_OF_DEATH	Date	10		102	PERSONAL_DATA	DT_OF_DEATH		Date employee died (if known). This is for current employees only. The format is CCYY-MM-DD
1	ETHNIC_GROUP	Char	1		112	PERSONAL_DATA	ETHNIC_GROUP		<p>A code identifying the ethnic group to which the employee belongs. These are the Federal values used for EEO reporting.</p> <p>The proposed values below were taken from the IPEDS Fall Staff Report used for EEO6 reporting.</p>
Values:									
1 White, non-hispanic (A person having origins in any of the original peoples of Europe, North Africa, or the Middle East (except those of Hispanic origin.)									
2 Black, non-hispanic (A person having origins in any of the black racial groups of Africa (except those of Hispanic origin.)									
3 Hispanic (A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.)									
4 Asian/Pacific Islander (A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent or Pacific Islands. This includes people from China, Japan, Korea, the Philippines, American Samoa, India, and Vietnam.)									
5 American Indian/Alaskan Native (A person having origins in any of the original peoples of North America or who maintains cultural identification through tribal affiliation or community recognition.)									

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Management Reporting Interface Records

REQ'D	FIELD	TYPE	LENGTH	DEC POSN	START POSN	SOURCE		CODE	EXPLANATION/DECODE
						PS RECORD	PS FIELD		
								6	Race/ethnicity unknown (U.S. only) (This category is used ONLY if the employee did not select a racial/ethnic designation, AND the postsecondary institution finds it impossible to place the employee in one of the racial/ethnic categories.)
								7	Non-resident alien (A person who is not a citizen or national of the United States and who is in this country on visa or temporary basis and does not have the right to remain indefinitely.
								8	Not indicated
2	HIGHEST_EDUC_LVL	Char	1		113	PERSONAL_DATA	HIGHEST_EDUC_LVL		A code used to identify the highest level of education completed by the employee. PS: The actual degree is available from the EDUCATION record. Values: A Not Indicated (Default) B Less than HS graduate C HS graduate or equivalent D Technical School E One Year College F Two Years College G Two-Year College Degree H Three Years College I Four Years College J Bachelor's Degree K Some Graduate School L Master's Degree M Doctorage N Post Doctorate
1	MAR_STATUS	Char	1		114	PERSONAL_DATA	MAR_STATUS		A code used to identify the marital status of the employee. PS: Although MAR_STATUS uses the same XLAT table as tax filing status, the value 'H'=Head of household should not be used for this field.
									Values:
								C	Common-Law
								D	Divorced
								E	Separated
								M	Married
								S	Single
								W	Widowed
1	MAR_STATUS_DT	Date	10		115	PERSONAL_DATA	MAR_STATUS_DT		The date when the employee's marital status became effective. The format is CCYY-MM-DD.
1	MILITARY_STATUS	Char	1		125	PERSONAL_DATA	MILITARY_STATUS		A code used to identify the military status of the employee. Used in EEO reporting.
									Values:
								1	Not Indicated
								2	No Military Service
								3	Veteran Preference Claimed

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REQ'D	FIELD	TYPE	LENGTH	DEC POSN	START POSN	SOURCE		CODE	EXPLANATION/DECODE
						PS RECORD	PS FIELD		
								4	Other Veteran
								5	Veteran Preference Verified
								6	Veterance Preference Denied
1	NAME	Char	50		126	PERSONAL_DATA	NAME		Employee's legal name as it appears on the Social Security card, birth certificate, or I-9 form. The format for the interface is Lastname,Firstname M (mixed case preferred)
1	ORIG_HIRE_DT	Date	10		176	PERSONAL_DATA	ORIG_HIRE_DT		The date the employee was first hired by the State in any type of position. This date is not adjusted for gaps in service. The format is CCYY-MM-DD.
1	GENDER	Char	1		186	PERSONAL_DATA	SEX		A code used to indicate the gender of the employee.
								Values:	
								F	Female
								M	Male
1	SSN	Char	9		187	PERSONAL_DATA	SSN		The Social Security Number (SSN) for the employee is used in the U.S. to identify the person for social security benefits. The format for the interface is 999999999; do not use dashes or letters. This field cannot be updated thru the MRI (only inserted). PS: The system will display SSN with dashes.
1	STATE	Char	2		196 198	PERSONAL_DATA	STATE		The two character postal service code of the state of the employee's permanent home address. PS: This abbreviation is available on prompt from STATE_NAMES_TBL.
1	ADDRESS1	Char	35		198	PERSONAL_DATA	ADDRESS1		The first line of the employee's permanent home address.
1	ADDRESS2	Char	35		233	PERSONAL_DATA	ADDRESS2		The second line of the employee's permanent home address.
1	ZIP	Char	10		268	PERSONAL_DATA	ZIP		The zip code of employee's permanent home address. The format of the interface is 99999-9999. If the last four digits are not known, leave blank.
1	COUNTY	Char	2		278	PERSONAL_DATA	KS_COUNTY		Code that identifies the county in which the employee lives. See attached list for valid values.
2	KS_MED_A_EFFDT	Date	10		280	PERSONAL_DATA	KS_MED_A_EFFDT		
2	KS_MED_B_EFFDT	Date	10		290	PERSONAL_DATA	KS_MED_B_EFFDT		
2	KS_MEDICARE_NUMBER	Date	11		300	PERSONAL_DATA	KS_MEDICARE_NUMBER		
	FILLER		39		311				
			350						

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Management Reporting Interface Records

REQ'D	FIELD	TYPE	LENGTH	DEC POSN	START POSN	SOURCE		CODE	EXPLANATION/DECODE
						PS RECORD	PS FIELD		
RECORD: EMPLOYMENT (0 to many per employee) (One record for for an employee's position (EMPL_RCD#) whenever any of these fields changes (EFFDT))									
Key	DEPTID	Char	10		0	POSITION_DATA	DEPTID		See above.
Key	EMPLID	Char	11		10	EMPLOYMENT	EMPLID		The ID of the employee. For IDs assigned at Central and Regents sites the first character will be as follows: Central = K, ESU = H, FHS = T, KSU = W, KU = J, KUMC = J or M, PSU = G, AND WSU = S.
Key	EMPL_RCD#	Nbr	3	0	21	EMPLOYMENT	EMPL_RCD#		The Employment Record Number; a sequential number used to separate job history records for an employee on multiple positions. Numbering starts with 0.
Key	RCD_TYPE	Char	3		24	n/a	n/a		A code identifying the type of record in the management reporting interface. See attached list for complete set of values.
								Value:	
								020	Employment Data
1	DATE_TIME	Char	19		27	n/a	n/a		Date/time stamp used to sort interface records into proper sequence. Format is CCYY-MM-DD-HH-MM-SS
Key	EFFDT	Date	10		46	n/a			The date the interface record was created, since the EMPLOYMENT table is not effective-dated in PS. This date will be used to sort this record. The format is CCYY-MM-DD.
1	PROC_FLAG	Char	1		56	n/a	n/a		Code used to indicate the action that should be performed in SHaRP using data in this record.
								Values:	
								A	Add
								C	Change
1	BENEFIT_RCD#	Nbr	3		57	EMPLOYMENT	BENEFIT_RCD#		A sequential number used to separate benefit program records for an employee on multiple positions. Numbering starts with 0.
1	SERVICE_DT	Date	10		60	EMPLOYMENT	SERVICE_DT		The date on which the employee's length of service is based. This date is stored on the database, but is not displayed on any panel and is not adjusted
					70				When necessary, length of service is updated by adjusting the years and days of service. This action also updates service date.
1	TERMINATION_DT	Date	10		70	EMPLOYMENT	TERMINATION_DT		The date the employee ended all employment with the State of Kansas. PS: In general, this date should be one day less that the effective date on the terminated job row. Format is CCYY-MM-DD
2	EXPECTED_RETURN_DT	Date	10		80	EMPLOYMENT	EXPECTED_RETURN_DT		Date the employee is expected to return from leave. Format is CCYY-MM-DD.
2	NEXT_INCR_DT	Date	10		90	EMPLOYMENT	KS_NEXT_INCR_DT		Date the employee will next receive a pay raise. Format is CCYY-MM-DD.
	FILLER	Char	250		100				
			350						

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Management Reporting Interface Records

REQ'D	FIELD	TYPE	LENGTH	DEC POSN	START POSN	SOURCE		CODE	EXPLANATION/DECODE
						PS RECORD	PS FIELD		
RECORD: JOB DATA (0 to many per employee) (One record for each action (ACTION) for each employee's position (EMPL_RCD#))									
Key	DEPTID	Char	10		0	JOB	DEPTID		See above.
Key	EMPLID	Char	11		10	JOB	EMPLID		The ID of the employee. For IDs assigned at Central and Regents sites the first character will be as follows: Central = K, ESU = H, FHS = T, KSU = W, KU = J, KUMC = J or M, PSU = G, AND WSU = S.
Key	EMPL_RCD#	Nbr	3	0	21	JOB	EMPL_RCD#		The Employment Record Number; a sequential number used to separate job history records for an employee on multiple positions. Numbering starts with 0.
Key	RCD_TYPE	Char	3		24	n/a	n/a		A code identifying the type of record in the management reporting interface. See attached list for complete set of values.
								Values: 025	Job Data
1	DATE_TIME	Char	19		27	n/a	n/a		Date/time stamp used to sort interface records into proper sequence. Format is CCYY-MM-DD-HH-MM-SS
Key	EFFDT	Date	10		46	JOB	EFFDT		The date the system will begin using this data. The format is CCYY-MM-DD
Key	EFFSEQ	Nbr	1	0	56	JOB	EFFSEQ		A unique sequential number used to separate multiple job actions that occur on the same effective PS: For example, if an employee received a pay increase and a transfer on the same date, two JOB records with the same effective date: one record with an EFFSEQ of '0' for the pay increase, and another job record with an EFFSEQ of '1' for the transfer.
								Values:	0 through 9
1	ACTION	Char	3		57	JOB	ACTION		A code that identifies the job action performed for this record.
								Values:	See attached list of ACTION and ACTION_REASON values.
1	ACTION_DT	Date	10		60	JOB	ACTION_DT		The date the transaction was entered into the system. The format is CCYY-MM-DD
1	ACTION_REASON	Char	3		70	JOB	ACTION_REASON		A code that identifies the reason the job action was performed.
								Values:	See attached list of ACTION and ACTION_REASON values.
1	ANNL_BENEF_BASE_RT	Nbr	18	3	73	JOB	ANNL_BENEF_BASE_RT		The annual base rate for calculation of benefits coverage for the employee. PS: The system uses this field to calculate a benefits deduction if this option is selected in the Benefits application This field defaults to the value of aggregate annual salary, but can be overridden.
2	CHANGE_AMT	Sign	18	6	91	JOB	CHANGE_AMT		The amount of change to the compensation rate when an increase or decrease to the compensation rate occurs.

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						PS RECORD	PS FIELD		
1	COMP_FREQUENCY	Char	1		109	JOB	COMP_FREQUENCY		The frequency associated with the compensation rate. This frequency is not necessarily the pay rate. This frequency is not necessarily the pay rate.
								Values:	
								B	Biweekly (default)
								H	Hourly
1	COMPRATE	Nbr	18	6	110	JOB	COMPRATE		This is the employee's compensation rate for the specified COMP_FREQUENCY. This rate is not necessarily the rate per pay period. This should be greater than 0.00. For example, your compensation rate might be quoted as \$50,000 per year or \$20.00 per hour, regardless of how often you receive a paycheck.
2	GRADE_ENTRY_DT	Date	10		128	JOB	GRADE_ENTRY_DT		The date the employee first entered this pay grade (range). The format is CCYY-MM-DD.
2	JOB_ENTRY_DT	Date	10		138	JOB	JOB_ENTRY_DT		The date the employee is first assigned to this JOBCODE. The format is CCYY-MM-DD.
2	POSITION_ENTRY_DT	Date	10		148	JOB	POSITION_ENTRY_DT		The date the employee is first assigned to this position (POSITION_NBR). The format is CCYY-MM-DD.
1	POSITION_NBR	Char	8		158	JOB	POSITION_NBR		An identifier assigned to a position that differentiates it from other positions within the State.
1	STEP	Nbr	2	0	166	JOB	STEP		A unique identifier assigned to a step within the GRADE of the pay structure for classified employees. This code is equivalent to the step in the current pay matrix, except that it is now numeric.
2	STEP_ENTRY_DT	Date	10		168	JOB	STEP_ENTRY_DT		The date the employee first entered this step. The format is CCYY-MM-DD.
2	DEPT_ENTRY_DT	Date	10		178	JOB	DEPT_ENTRY_DT		The date the employee first entered this department. The format is CCYY-MM-DD.
2	PROBATION_LEN	Nbr	2		188	JOB	KS_PROBATION_LEN		Number of months the employee is expected to be on probation.
1	KS_EMPL_STATUS	Char	1		190	JOB	KS_EMPL_STATUS	Values:	
								N	Not Applicable; to be used for all unclassified employees
								P	Permanent
								T	Trainee
								B	Probationary
2	PROBATION_DT	Char	10		191	JOB	PROBATION_DT		The Probation Ending date for an individual with a KS_EMPL_STATUS of "B"; blank for all others. The format is CCYY-MM-DD.
2	ELIG_CONFIG2	Char	3		201	JOB	ELIG_CONFIG2		This should be equal to the EE's Benefit Program on the Benefit Program Participation panel.
1	TAX_LOCATION_CD	Char	10		204	JOB	TAX_LOCATION_CD	Values:	See attached list of valid TAX_LOCATION_CD values.
2	EFFDT	Date	10		214	BEN_PROG_PARTIC	EFFDT		The date the EE's benefits should become active.
2	BENEFIT_PROGRAM	Char	3		224	BEN_PROG_PARTIC	BENEFIT_PROGRAM		Valid Benefit Program for EE.
	FILLER	Char	123		227				
			350						

Key = required key field
 1 = required field
 2 = optional field
 99p19at2.xls

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Management Reporting Interface Records

REQ'D	FIELD	TYPE	LENGTH	DEC POSN	START POSN	SOURCE		CODE	EXPLANATION/DECODE
						PS RECORD	PS FIELD		
RECORD: VISA PERMIT DATA (1 per employee) (One record for each Non-Resident Alien record sent)									
Key	DEPTID	Char	10		0	JOB	DEPTID		See above.
Key	EMPLID	Char	11		10	JOB	EMPLID		The ID of the employee. For IDs assigned at Central and Regents sites the first character will be as follows: Central = K, ESU = H, FHS = T, KSU = W, KU = J, KUMC = J or M, PSU = G, AND WSU = S.
1	FILLER	Char	3		21				
Key	RCD_TYPE	Char	3		24	n/a	n/a		A code identifying the type of record in the management reporting interface. See attached list for complete set of values.
						n/a	n/a	Values:	
								030	Visa Permit Data
1	DATE_TIME	Char	19		27	n/a	n/a		Date/time stamp used to sort interface records into proper sequence. Format is CCYY-MM-DD-HH-MM-SS
Key	EFFDT	Date	10		46	n/a			The date the interface record was created, since the VISA_PMT_DATA table is not effective-dated in PS. This date will be used to sort this record. The format is CCYY-MM-DD.
Key	COUNTRY	Char	3		56	VISA_PMT_DATA	COUNTRY		Country in which the Visa or Permit is issued. Value must be "USA".
Key	VISA_PERMIT_TYPE	Char	3		59	VISA_PMT_DATA	VISA_PERMIT_TYPE		A field identifying the type of Visa or Permit.
								Values:	See attached list of VISA_PERMIT_TYPE values.
1	DT_ISSUED	Date	10		62	VISA_PMT_DATA	DT_ISSUED		The date the Visa or Permit was issued. The format is CCYY-MM-DD
1	START_DT	Date	10		72	VISA_PMT_DATA	START_DT		The date the visa or permit becomes active. The format is CCYY-MM-DD.
2	EXPIRATN_DT	Date	10		82	VISA_PMT_DATA	EXPIRATN_DT		Date in which the Visa/Permit expires. The format is CCYY-MM-DD. BLANK if not known.
1	PROC_FLAG	Char	1		92	n/a	n/a		Code used to indicate the action that should be
								Values:	
								A	Add
								C	Change
	FILLER	Char	257		93				
			350						

Key = required key field
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 2 = optional field
 99p19at2.xls

Management Reporting Interface Records

REQ'D	FIELD	TYPE	LENGTH	DEC POSN	START POSN	SOURCE		CODE	EXPLANATION/DECODE
						PS RECORD	PS FIELD		
RECORD: FEDERAL TAX DATA (0 to many per employee) (One record for each Effective dated row sent for the Employee)									
Key	DEPTID	Char	10		0	JOB	DEPTID		See above.
Key	EMPLID	Char	11		10	JOB	EMPLID		The ID of the employee. For IDs assigned at Central and Regents sites the first character will be as follows: Central = K, ESU = H, FHS = T, KSU = W, KU = J, KUMC = J or M, PSU = G, AND WSU = S.
	FILLER	Char	3		21				
Key	RCD_TYPE	Char	3		24	n/a	n/a		An identifier assigned to a position that differentiates it from other positions within the State.
								Values:	
								035	Fed Tax Data
1	DATE_TIME	Char	19		27	n/a	n/a		Date/time stamp used to sort interface records into proper sequence. Format is CCYY-MM-DD-HH-MM-SS
key	EFFDT	Date	10		46	FED_TAX_DATA	EFFDT		Date in which employee's Federal Tax Data should take effect. The format is CCYY-MM-DD.
1	SPECIAL_FWT_STATUS	Char	1		56	FED_TAX_DATA	SPECIAL_FWT_STATUS		A field identifying the employee's Federal Withholding Type.
								Values:	
								A	Non-Resident Alien
1	FWT_MAR_STATUS	Char	1		57	FED_TAX_DATA	FWT_MAR_STATUS		Marital Status for Federal Withholding Tax purposes.
								Values:	
								S	Single
								M	Married
1	FWT_ALLOWANCES	Number	3		58	FED_TAX_DATA	FWT_ALLOWANCES		Number of allowances for Federal/State Withholding Tax Purposes.
1	COUNTRY	Char	3		61	FED_TAX_DATA	COUNTRY		Foreign Country with which the Treaty is applicable. Cannot be blank.
1	TAXPAYER_ID_NO	Char	9		64	FED_TAX_DATA	TAXPAYER_ID_NO		Tax Payer Identification Number.
1	TREATY_ID	Char	10		73	FED_TAX_DATA	TREATY_ID		Treaty Identification. Cannot be blank.
1	TREATY_EXP_DT	Date	10		83	FED_TAX_DATA	TREATY_EXP_DT		Date in which the Treaty expires. Blank if not known. The format is CCYY-MM-DD.
	FILLER	Char	257		93				
			350						

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Management Reporting Interface Records

REQ'D	FIELD	TYPE	LENGTH	DEC POSN	START POSN	SOURCE		CODE	EXPLANATION/DECODE
						PS RECORD	PS FIELD		
RECORD: EMPLOYEE COMPETENCIES (0 to many per employee) (One record for each employee's COMPETENCY)									
Key	DEPTID	Char	10		0	POSITION_DATA	DEPTID		See above.
Key	EMPLID	Char	11		10	COMPETENCIES	EMPLID		The ID of the employee. For IDs assigned at Central and Regents sites the first character will be as follows: Central = K, ESU = H, FHS = T, KSU = W, KU = J, KUMC = J or M, PSU = G, AND WSU = S.
1	FILLER	Char	3		21				This empty filler is needed to make keys comparable across different records in this interface.
Key	RCD_TYPE	Char	3		24 27 27	n/a	n/a	Value: 040	Employee Competencies
1	DATE_TIME	Char	19		27	n/a	n/a		Date/time stamp used to sort interface records into proper sequence. Format is CCYY-MM-DD-HH-MM-SS
Key	EFFDT	Date	10		46	n/a			The date the interface record was created, since the COMPETENCIES table is not effective-dated in PS. This date will be used to sort this record. The format is CCYY-MM-DD.
Key	COMPETENCY	Char	7		56 63 63	COMPETENCIES	COMPETENCY	Values:	An identifier assigned to a competency. PS: Competency codes must be established on the COMPETENCY_TBL before they can be used elsewhere in the system. Codes are being defined.
2	YR_ACQUIRED	Nbr	4	0	63	COMPETENCIES	YR_ACQUIRED		The year the COMPETENCY was acquired by the person. The format is YYYY.
2	YR_LAST_USED	Nbr	4	0	67	COMPETENCIES	YR_LAST_USED		The year the person last used this competency. The format is YYYY.
1	PROC_FLAG	Char	1		71 72 72 72 72	n/a	n/a	Values: A C D	Code used to indicate the action that should be performed in SHaRP using data in this record. Add Change Delete
	FILLER	Char	278		72				
			350						

Key = required key field
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Management Reporting Interface Records

REQ'D	FIELD	TYPE	LENGTH	DEC POSN	START POSN	SOURCE		CODE	EXPLANATION/DECODE
						PS RECORD	PS FIELD		
RECORD: EMPLOYEE LANGUAGES (0 to many per employee) (One record for each employee's LANGUAGE.)									
Key	DEPTID	Char	10		0	POSITION_DATA	DEPTID		See above.
Key	EMPLID	Char	11		10	ACCOMPLISHMENTS	EMPLID		The ID of the employee. For IDs assigned at Central and Regents sites the first character will be as follows: Central = K, ESU = H, FHS = T, KSU = W, KU = J, KUMC = J or M, PSU = G, AND WSU = S.
1	FILLER	Char	3		21				
Key	RCD_TYPE	Char	3		24	n/a	n/a		
					27			Value:	
					27			045	Employee Languages
1	DATE_TIME	Char	19		27	n/a	n/a		Date/time stamp used to sort interface records into proper sequence. Format is CCYY-MM-DD-HH-MM-SS
Key	EFFDT	Date	10		46	n/a			The date the interface record was created, since the ACCOMPLISHMENTS table is not effective-dated in PS. This date will be used to sort this record. The format is CCYY-MM-DD.
Key	ACCOMPLISHMENT	Char	7		56	ACCOMPLISHMENTS	ACCOMPLISHMENT		The code of the foreign language known by the person. This value comes from ACCOMP_TBL
2	READ_PROFICIENCY	Char	1		63	ACCOMPLISHMENTS	READ_PROFICIENCY		A code to indicate how proficiently the employee reads this language.
					64			Values:	
					64			H	High
					64			L	Low
					64			M	Moderate
2	SPEAK_PROFICIENCY	Char	1		64	ACCOMPLISHMENTS	SPEAK_PROFICIENCY		A code to indicate how proficiently the employee speaks this language.
					65			Values:	
					65			H	High
					65			L	Low
					65			M	Moderate
2	WRITE_PROFICIENCY	Char	1		65	ACCOMPLISHMENTS	WRITE_PROFICIENCY		A code to indicate how proficiently the employee writes this language.
					66			Values:	
					66			H	High
					66			L	Low
					66			M	Moderate
2	NATIVE_LANGUAGE	Char	1		66	ACCOMPLISHMENTS	NATIVE_LANGUAGE		A code to indicate whether this is the employee's native language.
					67			Values:	
					67			Y	Yes
					67			N	No
2	TRANSLATOR	Char	1		67	ACCOMPLISHMENTS	TRANSLATOR		A code to indicate whether the employee is able to translate this language.
					68			Values:	
					68			Y	Yes
					68			N	No
1	PROC_FLAG	Char	1		68	n/a	n/a		Code used to indicate the action that should be performed in SHaRP using data in this record.
					69			Values:	
					69			A	Add
					69			C	Change
					69			D	Delete
	FILLER	Char	281		69				
			350						

Key = required key field
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Management Reporting Interface Records

REQ'D	FIELD	TYPE	LENGTH	DEC POSN	START POSN	SOURCE		CODE	EXPLANATION/DECODE
						PS RECORD	PS FIELD		
RECORD: LICENSES/CERTIFICATES (0 to many records per employee) (One record for each employee's LICENSE/CERTIFICATE).									
Key	DEPTID	Char	10		0	POSITION_DATA	DEPTID		See above.
Key	EMPLID	Char	11		10	ACCOMPLISHMENTS	EMPLID		The ID of the employee. For IDs assigned at Central and Regents sites the first character will be as follows: Central = K, ESU = H, FHS = T, KSU = W, KU = J, KUMC = J or M, PSU = G, AND WSU = S.
1	FILLER	Char	3		21				This empty filler is needed to make keys comparable across different records in this interface.
Key	RCD_TYPE	Char	3		24 27 27	n/a	n/a	Value: 050	Employee Licenses/Certificates
1	DATE_TIME	Char	19		27	n/a	n/a		Date/time stamp used to sort interface records into proper sequence. Format is CCYY-MM-DD-HH-MM-SS
Key	EFFDT	Date	10		46	n/a			The date the interface record was created, since the ACCOMPLISHMENTS table is not effective-dated in PS. This date will be used to sort this record. The format is CCYY-MM-DD.
Key	ACCOMPLISHMENT	Char	7		56	ACCOMPLISHMENTS	ACCOMPLISHMENT		A code that uniquely identifies the type of license or certificate. This value comes from ACCOMP_TBL
Key	DT_ISSUED	Date	10		63	ACCOMPLISHMENTS	DT_ISSUED		The date the license or certificate was issued. The format is CCYY-MM-DD
2	COUNTRY	Char	3		73 76 76	ACCOMPLISHMENTS	COUNTRY	Values: USA	The three character abbreviation of the country of the organization that issued the license or certificate. Values are found in the COUNTRY_TBL. United States of America (Default)
2	EXPIRATN_DT	Date	10		76	ACCOMPLISHMENTS	EXPIRATN_DT		The date that the license or certificate will expire. The format is CCYY-MM-DD.
2	ISSUED_BY	Char	15		86	ACCOMPLISHMENTS	ISSUED_BY		The name of the organization that issued the license or certificate.
2	LICENSE#	Char	15		101	ACCOMPLISHMENTS	LICENSE#		The number the license or certificate held by the employee.
2	STATE	Char	2		116 118	ACCOMPLISHMENTS	STATE		The two character postal service code of the state of the employee's permanent home address. PS: This abbreviation is available on prompt from STATE_NAMES_TBL.
1	PROC_FLAG	Char	1		118 119 119 119 119	n/a	n/a	Values: A C D	Code used to indicate the action that should be performed in SHaRP using data in this record. Add Change Delete
	FILLER	Char	231		119				
			350						

Key = required key field
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 99p19at2.xls

Management Reporting Interface Records

REQ'D	FIELD	TYPE	LENGTH	DEC POSN	START POSN	SOURCE		CODE	EXPLANATION/DECODE
						PS RECORD	PS FIELD		
RECORD: EDUCATION (0 to many records per employee) (One record for each employee's EDUCATIONAL ACCOMPLISHMENT).									
Key	DEPTID	Char	10		0	POSITION_DATA	DEPTID		See above.
Key	EMPLID	Char	11		10	ACCOMPLISHMENTS	EMPLID		The ID of the employee. For IDs assigned at Central and Regents sites the first character will be as follows: Central = K, ESU = H, FHS = T, KSU = W, KU = J, KUMC = J or M, PSU = G, AND WSU = S.
1	FILLER	Char	3		21				This empty filler is needed to make keys comparable across different records in this interface.
Key	RCD_TYPE	Char	3		24 27 27	n/a	n/a	Value: 055	Employee Educational Accomplishments
1	DATE_TIME	Char	19		27	n/a	n/a		Date/time stamp used to sort interface records into proper sequence. Format is CCYY-MM-DD-HH-MM-SS
Key	EFFDT	Date	10		46	n/a			The date the interface record was created, since the ACCOMPLISHMENTS table is not effective-dated in PS. This date will be used to sort this record. The format is CCYY-MM-DD.
Key	ACCOMPLISHMENT	Char	7		56	ACCOMPLISHMENTS	ACCOMPLISHMENT		A code that uniquely identifies the type of educational accomplishment.
1	PROC_FLAG	Char	1		63 64 64 64 64	n/a	n/a	Values: A C D	Code used to indicate the action that should be performed in SHaRP using data in this record. Add Change Delete
	FILLER	Char	286		64				
			350						

Key = required key field
 1 = required field
 2 = optional field
 99p19at2.xls

Management Reporting Interface Records

REQ'D	FIELD	TYPE	LENGTH	DEC POSN	START POSN	SOURCE		CODE	EXPLANATION/DECODE
						PS RECORD	PS FIELD		
RECORD: EMPLOYEE REVIEW (0 to many per employee) (One record for each review.)									
Key	DEPTID	Char	10		0	POSITION_DATA	DEPTID		See above
Key	EMPLID	Char	11		10	EMPLOYEE_REVIEW	EMPLID		The ID of the employee. For IDs assigned at Central and Regents sites the first character will be as follows: Central = K, ESU = H, FHS = T, KSU = W, KU = J, KUMC = J or M, PSU = G, AND WSU = S.
Key	EMPL_RCD#	Nbr	3	0	21	EMPLOYEE_REVIEW	EMPL_RCD#		The Employment Record Number; a sequential number used to separate job history records for an employee on multiple positions. Numbering starts with 0.
Key	RCD_TYPE	Char	3		24 27 27	n/a	n/a	Value: 060	Employee Reviews
1	DATE_TIME	Char	19		27	n/a	n/a		Date/time stamp used to sort interface records into proper sequence. Format is CCYY-MM-DD-HH-MM-SS
Key	EFFDT	Date	10		46	EMPLOYEE_REVIEW	EFFDT		The date the system will begin using this data. The format is CCYY-MM-DD
1	NEXT_REVIEW_DT	Date	10		56	EMPLOYEE_REVIEW	NEXT_REVIEW_DT		The date of the next review for this EMPLOYEE. The format is CCYY-MM-DD.
1	REVIEW_FROM_DT	Date	10		66	EMPLOYEE_REVIEW	REVIEW_FROM_DT		The beginning date of the time period to which this review applies. The format is CCYY-MM-DD.
1	REVIEW_RATING	Char	1		76 77 77 77 77 77 77 77	EMPLOYEE_REVIEW	REVIEW_RATING	Values: E S U	The performance rating given to the employee for this review period. The rating is dependent on the REVIEW_TYPE and the RATING_SCALE. Exceptional Satisfactory Unsatisfactory
1	REVIEW_THRU_DT	Date	10		77	EMPLOYEE_REVIEW	REVIEW_THRU_DT		The ending date of the time period to which this review applies. The format is CCYY-MM-DD.
1	REVIEWER_ID	Char	11		87	REVIEW_COMMENTS	REVIEWER_ID		The ID of the reviewer
1	COMMENTS	Char	3		98	REVIEW_COMMENTS	COMMENTS		Reviewer comments
1	PROC_FLAG	Char	1		101 102 102 102	n/a	n/a	Values: A C D	Code used to indicate the action that should be performed in SHaRP using data in this record. Add Change Delete
	FILLER	Char	248		102				
			350						

Key = required key field
 1 = required field
 2 = optional field
 99p19at2.xls

Management Reporting Interface Records

REQ'D	FIELD	TYPE	LENGTH	DEC POSN	START POSN	SOURCE		CODE	EXPLANATION/DECODE
						PS RECORD	PS FIELD		
RECORD: TRAINING (0 to many per course) (One record for each course taken by an employee)									
Key	DEPTID	Char	10		0	TRAINING	DEPTID		See above.
Key	EMPLID	Char	11		10	TRAINING	EMPLID		The ID of the employee. For IDs assigned at Central and Regents sites the first character will be as follows: Central = K, ESU = H, FHS = T, KSU = W, KU = J, KUMC = J or M, PSU = G, AND WSU = S.
1	FILLER	Char	3		21				
Key	RCD_TYPE	Char	3		24	n/a	n/a		
					27			Value:	
					27			065	Training
1	DATE_TIME	Char	19		27	n/a	n/a		Date/time stamp used to sort interface records into proper sequence. Format is CCYY-MM-DD-HH-MM-SS
Key	EFFDT	Date	10		46	n/a	n/a		The date the system will begin using this data. The format is CCYY-MM-DD
Key	COURSE	Char	6		56	TRAINING	COURSE		The code of the course being taken by the employee.
Key	COURSE_START_DT	Date	10		62	TRAINING	COURSE_START_DT		The date the course begins. The format is CCYY-MM-DD.
1	COURSE_END_DT	Date	10		72	TRAINING	COURSE_END_DT		The date the course ends. The format is CCYY-MM-DD.
1	ATTENDANCE	Char	1		82	TRAINING	ATTENDANCE		The status of the employee's attendance.
					83			Values:	
					83			A	Currently Attending
					83			C	Completed
					83			D	Dropped
					83			E	Enrolled
					83			I	Incomplete
					83			L	Cancelled
					83			N	No Show
					83			S	Sessn Wait
					83			W	Crse Wait
					83			X	Exempt from Supervisory Training
1	PROC_FLAG	Char	1		83	n/a	n/a		Code used to indicate the action that should be performed in SHaRP using data in this record.
					84			Values:	
					74			A	Add
					74			C	Change
					74			D	Delete
	FILLER	Char	276		74				
			350						

Key = required key field
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 99p19at2.xls